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Republic of the Philippines

## Securities and Exchange Commission

EDSA, Greenhills, Mandaluyong Metro-Manila

S.E.C. Reg. No. 159950

SEC. E. RESS LAND

TO ALL TO WHOM THESE PRESENTS MAY COME, GREETINGS:

WHEREAS, Articles of Incorporation and By Laws duly signed and acknowledged for the organization of the

#### CROWN ASIA COMPOUNDERS CORPORATION

ler a	nd in accordance	with the pr	ovisions o	f the Coi	moration Cor	le of th	a Philippi	- Inne
	ambansa Blg. 68							
estat "	sion on	,	10, 1	789	and a copy	of said	1 Articles	and
vs	are hereto attaci	red;						

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed at Mandaluyong, Metro-Manila, Philippines this day of February in the year of our Lord nineteen hundred and eighty-nine

COLAZON I. MORANDO Director, Corporate and Legal Dept.

CERTIFIED TRUE COPY

JASON C. NALUPTA



SEC EXPRESS LANE FORM NO. 1-B

ARTICLES OF INCORPORATION

KNOW ALL MEN BY THESE PRESENTS-

That we, all of legal age, citizens and residents of the Republic of the Philippines, have this day voluntarily associated ourselves together for the purpose of forming a corporation under the laws of the Philippines.

AND WE HEREBY CERTIFY:

FIRST: That the name of the said corporation shall

SECOND: That the purposes for which the said corporation is formed are:

To engage in, operate, conduct and maintain the business of manufacturing, importing, exporting, buying, selling or otherwise dealing in, at wholesale and retail such goods as: (indicate the items)

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and other goods of nature, and any and all equipment, materials, supplies used or employed in or related to the manufacture of such finished products.

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JASON C. NALUPTA Corporate Secretary

### SECONDARY PURPOSE

1. To purchase, acquire, own, lease, sell and convey real properties such as lands, buildings, factories and warehouses and machineries, equipment and other personal properties as may be necessary or incidental to the conduct of the corporate business, and to pay in cash, shares of its capital stock, debentures and other evidences of indebtedness, or other securities, as may be deemed expedient, for any business or property acquired by the corporation.

2. To borrow or raise money necessary to meet the financial requirements of its business by the issuance of bonds, promissory notes and other evidences of indebtedness, and to secure the repayment thereof by mortgage, pledge, deed of trust lien upon the properties of the corporation or to issue pursuant to law shares of its capital stock, debentures and other evidences of indebtedness in payment for properties acquired by the corporation or for money borrowed in the process of its lawful business;

3. To invest and deal with the money and properties of the corporation in such manner as may from time to time be considered wise or expedient for the advancement of its interests and to sell, dispose of or transfer the business, properties and goodwill of the corporation or any part thereof for such consideration and under such terms as it shall see fit to accept;

4. To enter into any lawful arrangement for sharing profits, union of interest, reciprocal concession or cooperation, with any corporation, association, partnership, syndicate, entity, person

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GASON C. NALUPTA Corporate Secretary

or governmental, municipal or public authority, domestic or foreign, in the carrying on of any business or transaction deemed necessary, convenient or incidental to carrying out any of the purposes of this corporation;

- 6. To acquire or obtain from any government or authority, national, provincial, municipal or otherwise, or any corporation, company or partnership or person, such charter, contracts, franchise, privileges, exemption, licenses and concessions as may be conducive to any of the objects of the corporation;
- 7. To establish and operate one of more branch offices of agencies and to carry on any of all of its operations and business without any restrictions as to place or amount including the right to hold, purchase or otherwise acquire, lease, mortgage, pledge and convey or otherwise deal in and with real and personal property anywhere within the Philippines;
- 8. To distribute the surplus profits of the corporation to the stockholders thereof in cash or in kind, namely, properties of the corporation, particularly any shares of stock, debentures or securities of other companies belonging to this corporation; and
- 9. To conduct and transact any and all lawful business, and to do or cause to be done any one or more of the acts and things herein set forth as its purposes, within or without the Philippines, and in any and all foreign countries, and to do everything necessary, desirable or incidental to the accomplishment of the purposes or the exercise of any one of more of the powers herein enumerated, or which shall at any time appear conducive to or expedient for the protection or benefit of this corporation.

THIRD: That the place where the principal office of the corporation is to be established or located is at No. 33 Management Bigman, Bullions.

Philippines.

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JASON C. NALUPTA Corporate Secretary

≠ 16365 FOURTH: That the term for which said corporation is to exist is fifty (50) years from and after the date of incorporation.

FIFTH: That the names, nationalities and residences of the incorporators of said corporation are as follows:

Name Nationality

Dargum Villagoraum Villagoraum

Value I Limitoria Villagoraum

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#### Residence

33 Milkyway Drive. Blueridge, Q. C 31 Balabibon St., Damar Village, Q

40 Balletin St., Queson City

80 Kanlaam Ste, Hendeluyeng, HH 7 Dawiga Ste, Damar Village, Q. C. 16 Bast Ste, Damar Village, Q. C. 60 Sta. Klena Ste, Binomic, Hla. 11 Newt Leadin, Philamlife, Q. C.

SIXTH: That the number of directors of said corporation shall be seven.

( ) and that the names, nationalities and residences of the directors who are to serve until their successors are elected and qualified as provided by the by-laws are as. follows:

Name Nationality

Bugene Villammers Filipine
Walter H. Villammers Filipine
Tike P. Villammers Filipine
Fitande T. Fores Filipine
Vilem L. Villammers Filipine
Vilem L. Villammers Filipine
Soffermen Sy Filipine
Soffer P. Po
Casar T. Fores Filipine
Heda T. Pores Filipine

#### Residence

55 Milkyany Drive, Rimaridge, Q. 0 51 Delabikan St. Demor Village, Q.

46 Balletin St., Quemon City

50 Fanlama St., Mandaluyong, HH
7 Derman St., Danne Vállago, Q. C.
16 Dest St., Danne Villago, Q. C.
504 Sta, Hann St., Rinoudo, His.
11 Most Jewin, Philamlife, Q. C.

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JASON C. NALUPTA Corporate Secretary

SEVENTH: That the authorized capital stock of said corporation is Pesos (Fig. 2005, 2005, 2005).

Philippine Currency, and said capital stock is divided into Conta HUNDRED TROUSAND shares ( 100,000 ) with a par value of Pesos (P. 100,000 ) each.

EIGHT: That the amount of said capital stock which has been actually subscribed is **Page 1111 on TVX HUNDERD TROUGRADS**(P 2,700,000,000)

), and the following persons have subscribed for the number of capital stock inducated opposite their respective names.

) Name		Citizenship	No. of	Amount
	i Para		shares	subscribed
Engine Villania		Filindae	5.000	P500.000.00
Walter H. Ville		1666	2,500	250,000,00
Than I'v Valley	o Va	Titl plan	2,500	220,000,00
Midwelo To Pero		Fi. L 1 201,2949	R, 390	250,000,00
PARTITION NO. 1882		100	2,300	230,000,00
walness lee valle Just Consider Six		No. of the last		520*000*00
Cleria Go		17.00	1.150	125.000.00
Botta P. Pa		Pilitrana	1,250	125,000,00
Ospar To Fares		Pilapina	1,200	125,000,00
Marka To Passan		Philipping		710.00
15			\$2#\$A\$	, A

NINTEL: That the following persons have paid on the shares of capital stock for which they have subscribed, the amount set out after their respective names;

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JASON C. NALUPTA

Amount Paid Eugene Villaneuva 125,000.00 62,500.00 62,500.00 Walter H. Villanueva Tita P. Villanueva 62,500.00 62,500.00 62,500.00 Nicasio T. Perez Christie T. Perez Wilson L. Villanueva 62,500.00 31,250.00 Jefferson Sy Gloria Go Sofia P. Po 31,250.00 Oscar T. Perez 31,250.00 Meda T. Perez 31,250.00

TENTH: That no issuance or transfer of shares of stock of the corporation which would reduce the stock ownership of Filipino citizens to less than the percentage of the outstanding capital stock required by law to be owned by Filipino citizens, shall be allowed or permitted to be recorded in the books of the corporation. This restriction shall be printed or indicated in all the certificates of stock to be issued by the corporation.

ELEVENTH: That NICASIO T. PEREZ has been elected by the subscribers as Treasurer of the corporation to act as such until his/her successor is duly elected and shall have qualified in accordance with the by-laws; and that, as such Treasurer, he/she has been authorized to receive for the corporation, and to issue in its name receipts for, all subscriptions paid in by the subscribers.

7	2-2 in WITNESS WHEREOF, We have he	reunto set our hands, this 6th day
	of February , 1989 at Maka	
	A	$\Lambda$ . $\Lambda$
	Eugene VILLANUEVA	WALVER H. VILLANUEVA
	Tta P. VILLANUEVA	HICASIO T. PEREZ
	(Wife of Walter H. Villanneva)	
	CHRISTIE T. PEREZ  (Wife of Nicasio T. Perez)	1 Aleutth Willanueva
	PERAIRSON SY	GLORIA GO. Jo
	Deple .	Joseph .
	sofia / Po	/ OSCAR T. PEREZ
163	65 / / /	Meda T. PEREZ (Wife of Oscar T. Perez)

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ASON C. NALUPTA Corporate Secretary Signed in the presence of: ZENATDA C. AGEND

HARTTA GUTTERRE

With the company of

JOHEPH MO.

(Muchand of Saria P. Pa)

# ACKNOWLEDGEMENT

Republic of the Philippines), S.S.

BEFORE ME a Notary Public in and for Makati Philippines,
this **9th** day of Scheriscy, 1989 personally appeared:

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	Name	Res.	Cert. No.	Date & Placed Issued	
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75		The state of the s	N. SPECIAL	1-13-59 - Valons	Mi astor
	Atm F. Villan	merca 11.00	J. J. Wall	Late and the speekers	Q\$ ty
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	helskin To Pos		<b>2206</b>	1-25-89 + Quench	CARY
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-25	offic Pa Po	#09	9092	2-03-89 - Manile	Can
76				Santa Salas B. San All Contractions	1

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all known to me and to me known to be the same persons who executed the foregoing Articles of Incorporation and they acknowledged to me that the same is their free and voluntary act and deed.

IN TESTIMONY WHEROF, I have hereunto set my hand affixed my notarial seal on the date and at the place first above-written.

NoTARY PUBLIC MATLL December 31 1989 PTR NO. 53 WH 5-1-18-89 Recent Helero Health

Doc. No. 163

Page No.

Book No. 1X

Series of 1989

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JASON C. NALUPTA Corporate Secretary

February 6, 1989

The Chalman Securities & Exchange Commission Facige Febro Handla

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In sommection with the registration of the Articles of Incorporation of the CROWN, COMPONEDERS CORPORATION, L. the undersigned and on behalf of the incorporators hereby undertake to change the obsporate home in the event another. fire or entity has acquired a prior right to the use of the sold nows or one similar to it.

CHONN CONFORMERS CORFORATION

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JASON C. NALUPTA

SEC EXPRESS LANE FORM NO. 2-A (Stock)



#### ARTICLE I

## SUBSCRIPTION, ISSUANCE AND TRANSFER OF SHARES

Section 1. Subscriptions - Subscribers to the capital stock of the corporation shall pay to the corporation the subscription value or price of the stock in accordance with the terms and conditions prescribed by the Board of Directors. Unpaid subscriptions shall not earn interest unless determined by the Board of Directors.

Section 2. Certificates - Each stockholder shall be entitled to one or more certificates for such fully paid stock subscription in his name in the books of the corporation. The certificates shall contain the matters required by law and the Articles of incorporation. They shall be in such form and design as may be determined by the Board of Directors and numbered consecutively. The certificates, which must be issued in consecutive order, shall bear the signature of the President, manually countersigned by the Secretary or Assistant Secretary, and sealed with the corporate seal.

Section 3. Transfer of Shares - Subject to the restrictions, terms and conditions contained in the Articles of Incorporation, shares may be stransferred, sold, ceded, assigned or pledged by delivery of the certificates duly indorsed by the stockholder, his attorney in fact, or other legally authorized person. The transfer shall be valid and binding on the corporation only upon record thereof in the books of the corporation, cancellation of the

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AASON C. NALUPTA

certificate surrendered to the Secretary, and issuance of a new certificate to the transferee.

No shares of stock against which the corporation holds unpaid claim shall be transferable in the books of the corporation.

All certificates surrendered for transfer shall be stamped Cancelled" on the face thereof, together with the date of cancellation, and attached to the corresponding stub with the certificate book.

Section 4. Lost Certificates — In case any certificate for the capital stock of the corporation is lost, stolen, or destroyed, a new certificate may be issued in lieu thereof in accordance with the procedure prescribed by law, particularly Section 73 of the Corporation Code.

Section 5, Fractional Shares - No certificate shall be issued evidencing ownership of a fractional part of a share.

#### ARTICLE II

#### MEETINGS OF STOCKHOLDERS

Section I. Regular Meetings — The regular meetings of stock-holders, for the purpose of electing directors and for the transaction of such business as may properly come before the meeting, shall be held at the principal office on Fahrus 6.

Section 2. Special Meeting - The special meetings of stockholders, for any purpose or purposes, may at any time be called by any of the following: (a) Board of Directors, at its own instance, or at the written request of stockholders representing a majority

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Corporate Secretary

of the subscribed capital stock amilted to vote; (b) Chairman, or in his absence, the Vice-Chairman of the Board of Directors; or (c)

Section 3. Place of Meeting — Stockholders' meetings, whether regular or special, shall be held in the principal office of the corporation of at any place designated by the Board of Directors in the city or municipality where the principal office of the corporation is located.

Section 4. Notice of Meeting — ivotices for regular or special meetings of stockholders may be sent by the Secretary by personal delivery or by mailing the notice at least two (2) week point to the date of the meeting so each stockholder of record at his last known post office address or by publishing the notice in a newspaper of national circulation. The notice shall state the place, date and hour of the meeting, and the purpose or purposes for which the meeting is called. In case of special meetings, only matters stated in the notice can be the subject of motions or defiberations at such meeting may be waived, expressly or impliedly by any stockholder, in person, or by proxy, before or after the meeting.

When the meeting of stockholders is adjourned to another time or place, it shall not be necessary to give any notice of the adjourned meeting if the time and place to which the meeting is adjourned are announced at the meeting at which the adjournment is taken. At the reconvened meeting, any business may be transacted that might have been transacted on the original date of the meeting.

Section 5. Quorum - Unless otherwise provided by law, in all regular or special meeting of stockholders, a majority of the outstanding capital stock must be present or represented in order to constitute a quorum. If no quorum is constituted, the meeting shall be adjourned until the requisite amount of stock shall be present.

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Corporate Secretary

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Section 6. Conduct of Meeting — Meeting of the stockholders shall be presided over by the Chairman of the Board, or in his absence the Vice-Chairman of the Board, or in his absence, the President, or if none of the foregoing is in office and present and acting, by a chairman to be chosen by the stockholders. The Secretary, or in his absence, the Assistant Secretary, shall act as Secretary of every meeting, but if neither the Secretary, nor the Assistant Secretary is present, the chairman of the meeting shall appoint a secretary of the meeting. The chairman of the meeting may adjourn the meeting from time to time, without notice other than announced at the meeting.

Section 7. Manner of Voting — At all meetings of stock-holders, a stockholder may vote in person or by proxy executed in writing by the stockholder or his duly authorized attorney-in-fact. Unless otherwise provided in the proxy, it shall be valid only for the meeting at which it has been presented to the secretary.

All proxies must be in the hands of the secretary not later than ten (10) days before the time set for the meeting. Such proxies filed with the Secretary may be revoked by the stockholders either in an instrument in writing duly presented and recorded with the Secretary at least three (3) days prior to a scheduled meeting or by their personal presence at the meeting. The decision of the secretary on the validity of prexies shall be final and binding until set aside by a court of competent jurisdiction.

Section 8. Closing of Transfer Books of Fixing of Record Date — For the purpose of determining the stockholders entitled to notice of, or to vote at, any meeting of stockholders or any adjournment thereof, or to receive payment of any dividend, or of making a determination of stockholders for any other proper purpose, the Board of Directors may provide that the stock and transfer books be closed for a stated period, but not to exceed, in any case, twenty (20) days. If the stock and transfer books be closed for the purpose of determining stockholders entitled

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JASON C. NALUPTA Corporate Secretary

to notice of, or to vote at, a meeting of stockholders, such books shall closed for at least ten (10) working days immediately preceding such meeting. In lieu transfer books, stock the Board of Directors may fix in advance a date as the record date for any such deterof stockholders. Such date shall in more than twenty (20) days prior to the date on which the particular action requiring such determination of holders is said the staken, except in instance where applicable rules and regulations provide otherwise.

#### ARTICLE III

#### BOARD OF DIRECTORS

Section I. Powers of the Board — Unless otherwise provided by law, the corporate powers of the corporation shall be exercised, all business conducted and all property of the corporation controlled and held by the Board of Directors to be elected by and from among the stockholders. Without prejudice to such general powers and such other powers as may be granted by law, the Board of Directors shall have the following express powers:

- a) From time to time, to make and change rules and regulations not inconsistent with these by-laws for the management of the corporation's business and affairs;
- b) To purchase, receive, take or otherwise acquire in any lawful manner, for and in the name of the corporation, any and all properties, rights, interest or privileges, including securities and bonds of other corporations, as the transaction of the business of the corporation may reasonably or necessarily require, for such consideration and upon such terms and conditions as the Board may deem proper or convenient.

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Corporate Secretary

c) To invest the funds of the corporation in another corporation or business or for any other purposes other than those for which the corporation was organized, whenever in the judgement of the board of Directors the interests of the corporation would thereby be promoted, subject to such stockholders' approval as may be required by law;

d) To incur such indebtedness as the Board may deem necessary and, for such purpose, to make and issue evidence of such indebtedness including, without limitation, notes, deeds of trust, instruments, bonds, debentures, or securities, subject to such stockholder approval as may be required by law, and/or pledge, mortgage, or otherwise encumber all or part of the properties and rights of the corporation; and the state of t

e) To guarantee, for and in behalf of the corporation obligations of other corporations or entities in which it has lawful in-

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f) To make provisions of the discharge of the obligations of the corporation as they mature, including payment for any property, or in stocks, bonds, debentures, or other securities of the corporation lawfully issued for the purpose;

g). To impose conditions as the Board may deem convenient, subject to the limitations prescribed by law, regarding the transfer of shares issued in total or partial payment of debts contracted or properties acquired by, or services rendered to the corporation; we produce the second second

h) To sell, lease, exchange, assign, transfer or otherwise dispose of any property, real or personal, belonging to the corporation whenever in the Board's judgment, the corporation's interest would thereby be promoted;

i) To establish pension, retirement, bonus, profit-sharing, or other types of incentives or compensation plans for the employees, including officers and directors of the corporation and

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JASON C. NALUPTA Corporate Secretary

to determine the persons to participate in any such plans and the amount of their respective participations;

j) To prosecute, maintain, defend, compromise or abandon any lawsuit in which the corporation or its officers are either plaintiffs or defendants in connection with the business of the corporation, and likewise, to grant installments for the payments or settlement of whatsoever debts are payment to the corporation;

k) To delegate, from time, strime, any of the powers of the Board which may lawfully be delegated in the course of the current business or businesses of the correlation to any standing or special committee or to any officer or the such powers (including the power to sub-delegate), and upon such takes, as may be deemed fit;

1) To implement his hydraws and to act on any matter not covered to the wildly provided such matter does not require the statistical consent of the stockholders under any existing law, fulles or regulation.

Section 2. Election and Term — The Board of Directors shall be elected during each regular meeting of stockholders and shall hold office for one (1) year and until their successors are elected and qualified.

Section 3. Vacancies — Any vacancy occuring in the Board of Directors other than by removal by the stockholders or by expiration of term, may be filled by the vote of at least a majority of the remaining directors, if still constituting a quorum; otherwise, the vacancy must be filled by the stockholders at a regular or at any special meeting of stockholders called for the purpose. A director so elected to fill a vacancy shall be elected only for the unexpired term of his predecessor in office.

Any directorship to be filled by reason of an increase in the number of directors shall be filled only by an election at regular or at a special meeting of stockholders duly called for the purpose, or in the same meeting authorizing the increase of directors if so stated in the notice of the meeting.

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ASON C. NALUPTA Corporate Secretary

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The vacancy resulting from the removal of a director by the stockholders in the manner provided by law may be filled by election at the same meeting of stockholders without further notice, or at any regular or at any special meeting of stockholders called for the purpose, after giving notice as prescribed in this by-laws.

Section 4. Meetings — Regular meetings of the Board of Directors shall be held once every quarter of the year on such dates and at such times and places as the Chairman of the Board, or in his absence, the President, or upon the request of a majority of the directors and shall be held at such places as may be designated in the notice.

Section 5. Notice — Notice of the regular or special meeting of the Board, specifying the date, time and place of the meeting, shall be communicated by the Secretary to each director personally, or by telephone, telex, telegram, or by written or oral message. A director may waive this requirement, either expressly or impliedly.

Section 6. Quorum — A majority of the number of directors as fixed in the Articles of Incorporation shall constitute a quorum for the transaction of corporate business, and every decision of at least a majority of the directors present at a meeting at which there is a quorum shall be valid as a corporate act, except for the election of officers which shall require the vote of a majority of all the members of the Board.

Section 7. Conduct of the Meetings — Meetings of the Board of Directors shall be presided over the Chairman of the Board, or in his absence, the Vice-Chairman of the Board, or in his absence, the President, or if none of the foregoing is in office and present and acting, by any other director chosen by the Board. The Secretary, or in his absence, the Assistant Secretary, shall act as secretary of every meeting, but if neither the secretary nor an Assistant Secretary is present, the Chairman of the meeting, shall appoint a secretary of the meeting.

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JASON C. NALUPTA Corporate Secretary Section 8. Compensation — By resolution of the Board, each director, shall receive a reasonable per diem allowance for his attendance at each meeting of the Board. As compensation, the Board shall receive and allocate an amount of not more than ten percent (10%) of the net income before income tax of the corporation during the preceding year. Such compensation shall be determined and apportioned among the directors in such manner as the Board may deem proper, subject to the approval of stock holders representing at least a majority of the outstanding capital stock at a regular or special meeting of the stockholders.

ARTICLE IV

#### OFFICERS

Section I. Election/Appointment — Immediately after their election, the Board of Directors shall formally organize by electing the Chairman, the President, the Treasurer, and the Secretary, at said meeting, the Board may also appoint a Vice-Chairman, an Executive Vice-President, one or more Vice-Presidents, Assistant Vice-President(s), Assistant Treasurer and Assistant Secretary, all of whom need not be directors of the corporation, and who shall be referred to as by-laws officers.

The Board may, from time to time, appoint such other officers as it may determine to be necessary or proper.

Any two (2) or more positions may be held concurrently by the same person, except that no one shall act as President and Treasurer or Secretary at the same time.

Section 2: Chairman of the Board — The Chairman of the Board of Directors shall preside at the meetings of the directors and the stockholders. He shall also exercise such powers and perform such duties as the Board of Directors may assign to him.

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JASON C. NALUPTA Corporate Secretary Section 3. Vice-Chairman — If a Vice-Chairman of the Board is appointed, he shall preside at the meetings of the directors and of the stockholders, in the absence of the Chairman. He shall exercise such powers and perform such duties and functions as the Board of Directors may, from time to time, assign to him.

Section 4. President — The President, who shall be a director, shall be the Chief Executive Officer of the corporation and shall also have administration and direction of the day-to-day business affairs of the corporation. He shall exercise the following functions:

- a) To preside at the meetings of the Board of Directors and of the stockholders in the absence of the Chairman or Vice-Chairman of the Board of Directors;
- b) To initiate and develop corporate objectives and policies and formulate long range projects, plans and programs for the approval of the Board of Directors, including those for executive training, development and compensation;
- c) To have general supervision and management of the business affairs and property of the corporation;
- d) To ensure that the administrative and operational policies of the corporation are carried out under his supervision and control;
- e) Subject to guidelines prescribed by law, to appoint remove, suspend or discipline employees of the corporation, prescribe their duties, and determine their salaries;
- f) To oversee the preparation of the budgets and the statements of accounts of the corporation;
- g) To prepare such statements and reports of the corporation as may be required of him by law;
- h) To represent the corporation at all functions and proceedings;
- i) To execute on behalf of the corporation all contracts, agreements and other instruments affecting the interests of the corporation which require the approval of the Board of Directors, except as otherwise directed by the Board of Directors;

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ASON C. NALUPTA Corporate Secretary

- j) To make reports to the Board of Directors and stock-holders;
  - k) To sign certificates of stock;
- 1) To perform such other duties as are incident to his office or are entrusted to him by the Board of Directors.

The President may assign the exercise or performance of any of the foregoing powers, duties and functions to any other officer(s), subject always to his supervision and control.

Section 5. The Executive Vice-President — In the absence or disability of the President, and if an Executive Vice-President is appointed and is qualified, the Executive Vice-President shall act in his place, exercise his powers and perform such duties as the by-laws provide. The Executive Vice-President shall also exercise such powers and perform such duties as the Board of Directors or the President may assign to him.

Section 6. The Vice-President(s) — If one or more Vice-Presidents are appointed, he/they shall have such powers and shall perform such duties as may from time to time be assigned to him/them by the Board of Directors or by the President.

Section 7. The Secretary — The Secretary must be a resident and a citizen of the Philippines. He shall be the custodian of and shall maintain the corporate books and record and shall be the recorder of the corporation's formal actions and transactions. He shall have the following specific powers and duties:

- a) To record or see to the proper recording of the minutes and transactions of all meetings of the directors and the stockholders and to maintain minute books of such meetings in the form and manner required by law;
- b) To keep or cause to be kept record books showing the details required by law with respect to the stock certificates of the corporation, including ledgers and transfer books showing all shares of the corporation subscribed, issued and transferred;

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Corporate Secretary

c) To keep the corporate seal and affix it to all papers and documents requiring a seal, and to attest by his signature all corporate documents requiring the same;

d) To attend to the giving and serving of all notices of the corporation required by law or these by-laws to be given;

e) To certify to such corporate acts, countersign corporate documents or certificates, and make reports or statements as may be required of him by law or by government rules and regulations.

f) To act as the inspector at the election of directors and, as such, to determine the number of shares of stock outstanding and entitled to vote, the shares of stock represented at the meeting, the existence of a quorum, the validity and effect of proxies, and to receive votes, ballots or consents, hear and determine all challenges and questions arising in connection with the right to vote, count and tabulate all votes, ballots or consents, determine the result, and do such acts as are proper to conduct the election or vote. The Secretary may assign the exercise or performance of any or all of the foregoing duties, powers and functions to any other person or persons, subject always to his supervision and control.

g) To perform such other duties as are incident to his office or as may be assigned to him by the Board of Directors or the President.

Section 8. The Assistant Secretary — In the absence or disability of the Secretary, the Assistant Secretary shall act in his place and perform his duties. The Secretary may, subject always to his supervision and control, delegate any or all of his powers, duties and functions to the Assistant Secretary. The Assistant Secretary shall also perform such other duties as may, from time to time, be assigned to him by the Board of Directors of the President.

Section 9. The Treasurer - The Treasurer of the corporation, shall be its chief fiscal officer and the custodian of its funds, securities and property. The Treasurer shall have the following duties:

a) To keep full and accurate accounts of receipts and disbursements in the books of the corporation.

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JASON C. NALUPTA Corporate Secretary b) To have custody of, and be responsible for, all the funds, securities and bonds of the corporation;

- c) To deposit in the name and to the credit of the corporation, in such bank as may be designated from time to time by the Board of Directors, all the moneys, funds, securities, bonds, and similar valuable effects belonging to the corporation which may come under his control;
- d) To render an annual statements showing the financial condition of the corporation and such other financial reports as the Board of Directors, the Chairman, or the President may, from time to time require;
- e) To prepare such financial reports, statements, cerotifications and other documents which may, from time to time, be required by government rules and regulations and to submit the same to the proper government agencies;
- f) To exercise such powers and perform such duties and functions as may be assigned to him by the President:

Section 10. The Assistant Treasurer — In the absence of the Treasurer, the Assistant Treasurer shall act in his place and perform his duties. The Treasurer may, at his request or in his disability, delegate any or all of his powers, duties and functions to the Assistant Treasurer. The Assistant Treasurer shall also perform such other duties as may time to time be assigned to him by the President.

Section 11. Term of Office — The term of office of all officers shall be for a period of one (1) year and until their successors are duly elected and qualified. Such officers may however be sooner removed for cause.

Section 12. Vacancies — If any of the officers becomes vacant, by reason of death, resignation, failure to qualify, disqualification or for any other cause, the Board of Directors, by majority vote may elect a successor who shall hold office for the unexpired term.

Section 13. Compensation - The by-laws officers shall receive such remuneration as the Board of Directors may determine. All

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other officers shall receive such remuneration as the Board of Directors may determine upon recommendation of the President. A director shall not be precluded from serving the corporation in any other capacity as an officer, agent or otherwise, and receiving compensation therefor.

#### ARTICLE V

#### INDEMNIFICATION OF DIRECTORS AND OFFICERS

Section The Corporation shall indemnify every director or officer, his heirs, executors and administrators against all costs and expenses reasonably incurred by such person in connection with any civil, criminal, administrative or investigative action, suit or proceeding (other than an action by the corporation) to which he may be, or is, made a party by reason of his being or having been a director or officer of the corporation, except in relation to matters as to which he shall be finally adjudged in such faction, suit or proceeding to be liable for negligence or misconduct.

In the event of a settlement or compromise, indemnification shall be provided only in connection with such matters covered by the settlement as to which the corporation is advised by counsel that the person to be idemnified did not commit a breach of duty as such director or officer.

The amount payable by way of indemnity shall be determined and paid only pursuant to a resolution adopted by a majority of the members of the Board of Directors.

The costs and expenses incurred in defending the aforementioned action, suit or proceeding may be paid by the Corporation in advance of the final disposition of such action, suit, or proceedings as authorized in the manner provided for in the preceding paragraph upon receipt of an undertaking by or on behalf of the director or

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officer to repay such amount unless it shall ultimately be determined that he is entitled to be indemnified by the corporation as authorized in this Article.

#### ARTICLE VI

#### OFFICES

Section 1. The principal office at the carporation shall be located in the principal office at the carporation shall be located in the principal office at the principal office, either within or outside the Philippines as the Board of Directors may designate or as the business of the corporation may, from time to time, require.

#### ARTICLE VII

#### AUDIT OF BOOKS, FISCAL YEAR AND DIVIDENDS

Section I. External Auditors — At the regular stockholders' meeting, the external auditor or auditors of the corporation for the ensuing year shall be appointed. The external auditor or auditors shall examine, verify and report on the earnings and expenses of the corporation and shall certify the remuneration of the external auditor or auditors as determined by the Board of Directors.

Section 2. Fiscal Year — The fiscal year of the corporation shall begin on the first day of January and end on the last day of December of each year.

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Corporate Secretary

Section 3. Dividends — Dividends shall be declared and paid out of the unrestricted retained earnings which shall be payable in cash, property; or stock to all stockholders on the basis of outstanding stock held by them, as often and at such times as the Board of Directors may determine and in accordance with law and applicable rules and regulations.

#### ARTICLE VIII

#### **AMENDMENTS**

Section 1. These by-laws may be amended or repealed by the affirmative vote of at least a majority of the Board of Directors and the stockholders representing a majority of the outstanding capital stock at any stockholders' meeting called for that purpose. However, the power to amend, modify, repeal or adopt new by-laws may be delegated to the Board of Directors by the affirmative vote of stockholders representing not less than two-thirds of the outstanding capital stock; provided, however, that any such delegation of powers to the Board of Directors to amend, repeal or adopt new by-laws may be revoked only by the vote of the stockholders representing a majority of the outstanding capital stock at a regular or special meeting.

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#### ARTICLEIX

SEAL

Section I. Form and Inscriptions - The corporate seal shall be determined by the Board of Directors.

The foregoing by-laws were adopted by all the stockholders of the corporation on repeating 6, 1989 at the principal office of the corporation.

WASHING HA VILLANUEVA

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POTTA B. DO

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RIGARIO E. PEREZ

WILLOW IN VILLANDOVA

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COMAR DA PERSE

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JASON C. NALUPTA